



Pre-Requisite Checklist for Field Placements

Refer to the table below for all program requirements. All documents must be submitted to the Office of Field Services before going into the field experience. Scan and email to: ofsassistant@csuohio.edu

Please note:

- All students must submit all documents to OFS before going into the field experience.
- Items with an asterisk (*) have expiration dates and are only valid for one year.
- FBI/BCI need to be valid the entire time you are in the field. Please update as needed throughout the semester. To schedule a background check appointment, visit the [ESSC Website](#)
- **All students must attend Student Orientation and Child Abuse Recognition Training held the week before the semester starts. [Click for details.](#)**

DUE DATES

Fall semester - May 1st
Spring semester - November 15th

Late Fee (for items received after due date): **\$25**
Payment is made at the Cashier's Office, BH 115
 (Account number: 0060-0010-0555-01)

IT2, AT2 or Student Teaching only

Submit the following to Taskstream
Final semester students are not permitted in the field until all exams have been attempted.

1. **Register for OAE exams** and upload receipt from Pearson.
2. **Attempt OAE exams** and upload the **OAE Score Page** (test scores may still be pending).

OAE Deadlines:
Fall semester - August 1st
Spring semester - December 20th

Final Year Requirements

Program Area	*BCI Results	*FBI Results	*TB Results	Hepatitis B series			*ODJFS Medical Statement (Physical)	Unofficial CSU Transcript (or High School Diploma)	Pearson (OAE) Exams (provide PROOF) For IT2, AT2 and Student Teaching only. (Go to oh.nesinc.com)		
				1.	2.	3.					
Early Childhood (PK-3)	☐	☐		☐	☐	☐	☐	☐	001	012	090
Early Childhood (PK-5)	✓	✓		✓	✓	✓	✓	✓	057	018/019	090
Early Childhood Intervention	✓	✓		✓	✓	✓	✓	✓	001	013	090
Mild/Moderate	✓	✓		✓	✓	✓			004	043	090
Moderate/Intensive	✓	✓		✓	✓	✓			004	043	090
Middle Childhood	✓	✓							002	ELA 028, SCI 029, Math 030, SS 031	090
Secondary	✓	✓							003	ELA 020, MATH 027, SCI 024, SS 025, CHEM 009, PHY 035	
World language (Spanish/French/Mandarin)	✓	✓							004	OPI	WPT
Music	✓	✓							004	032	
TESOL	✓	✓							021		
Physical Education	✓	✓	✓	✓	✓	✓			004	034	023
Speech	✓	✓	✓								