

Cleveland State University/College of Graduate Studies  
GRADUATE CREDIT BY EXAMINATION

INSTRUCTIONS:

1. The Graduate Dean and Department Graduate Program Director authorize the student to take the examination for credit by signing the top portion of this form.
2. The student submits this form to the Cashier's office with a \$20.00 fee, and returns the form to the Department Graduate Program Director certifying payment of the fee.
3. After the student has taken the examination, if credit is to be granted, the Department sends the form to the Registrar's office, with copies distributed as indicated.

\_\_\_\_\_ is approved to  
Student's Name Student Number  
take an examination for credit in \_\_\_\_\_ upon  
Department course and Number

payment of a \$20 examination fee.

\_\_\_\_\_  
Graduate Program Director of the  
Department offering the course/Examination

\_\_\_\_\_  
Date

\_\_\_\_\_  
Graduate Dean

\_\_\_\_\_  
Date

<p>CASHIER'S OFFICE</p>    <p>Official Stamp indicates payment of \$20 fee.</p>
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TO: Registrar FROM: \_\_\_\_\_ DATE: \_\_\_\_\_  
Department

The student listed above has taken the examination for credit in the following course:

\_\_\_\_\_ and has been granted \_\_\_\_\_ semester  
Department course and Number  
credit hours to be posted onto the student record.

\_\_\_\_\_  
Graduate Program Director of the Department offering the course/Examination