



## 2012 COLUMBUS SEMINAR FREQUENTLY ASKED QUESTIONS

**How do I apply for the Columbus Seminar?** Return the completed application to the Levin College Office of Student Services, UR 205, on or before February 15, 2012, or fax it to 216-687-5398. Keep this page for your records.


**Who is eligible to participate?** Preference is given to degree-seeking juniors, seniors, and graduate students who are in good academic standing.

**When will I hear if I'm accepted?** It will take some time to evaluate the applications. The target date for letting students know if they have been accepted or not is February 29, 2012. You will receive notification by e-mail and U.S. Mail.

**What additional costs are there?** Students pay regular graduate or undergraduate tuition for the Seminar, which is worth 4 graduate or undergraduate credits. A fee of \$350—payable with tuition—is assessed. The Levin College provides lodging (double occupancy) in a hotel near the Statehouse. Students are responsible for transportation to and from Columbus, local transportation in Columbus (*this includes parking*), meals and incidentals. You will be asked for a credit card when checking into the hotel. The College will not pay for phone calls, room service, or other extra fees.

**When does the Columbus Seminar meet?** The Seminar meets in Columbus from June 17—June 21, 2012. You will also be required to attend 4 class sessions at Cleveland State (June 1, June 8, June 29th and August 3rd, all scheduled from 4:00-6:00 pm). Attendance at all sessions—both in Columbus and Cleveland—is **MANDATORY**.

**How do I register for the Columbus Seminar?** You register for Columbus Seminar as you register for any other course. If you are accepted as a participant you will receive electronic permission to enroll and you will then be able to register through CampusNet for UST 473 or UST 573.



**What if I can't attend?** Once you have submitted an application you can withdraw it by contacting Rachel Singer at [r.g.singer88@csuohio.edu](mailto:r.g.singer88@csuohio.edu). If you have been accepted and registered, notify Ms. Singer and drop the class yourself. *All withdrawals, whether you have registered or not, must be made in writing or by e-mail.*

**What should I pack?** You are expected to dress professionally for all scheduled sessions in Columbus. Comfortable walking shoes are a good idea. Some sessions start early—7:30 or 8:00 am—and breakfast will not be served. Bring some portable breakfast and snack items for the times you are not able to have a regular meal. Also bring a brief case, backpack, or tote bag to hold materials distributed at each session.

**Anything else I should know?** You will be required to log onto Blackboard once Summer Semester officially begins and you have registered for the class. You **MUST** be on time for all sessions—presenters are sharing their time and knowledge, so be polite, respectful, and don't be late! Remember that it is a class and that YOU are representing CSU and the Levin College.

**Need More Information?  
Contact Rachel Singer at  
[r.g.singer88@csuohio.edu](mailto:r.g.singer88@csuohio.edu)  
216/687-2138 or 216/687-3884**