



# Bachelor of Arts Nonprofit Administration

## Levin College of Urban Affairs

The Maxine Goodman Levin College at Cleveland State University is one of the top ten urban affairs schools in the nation. U.S. News & World Report: "America's Best Graduate Schools" 2008 ranked it number two in the nation for its city management / urban policy graduate specialty.

The College offers 14 degree programs that equip students with the technical and management skills needed to launch careers in fields such as public management, planning, public safety, historic preservation, environmental studies, economic development and housing. Degree completion programs are available for community college transfer students with A.A., A.A.S., A.A.B. degrees in human services, health sciences, paralegal studies, police science, environmental health and safety technology, emergency management, or fire science.

## Nonprofit Administration Major

The Nonprofit Administration Major is designed to:

- Promote the development of leadership skills necessary to create positive social change.
- Prepare students to engage and manage volunteers and professionals.
- Teach strategies for the analysis of complex issues affecting nonprofit organizations.

## What is the career outlook for a degree in Nonprofit Administration??

Graduates of the Nonprofit Administration program are employed in children and family services agencies, in non-profit organizations, and in other agencies with a human services mission. A major in Nonprofit Administration is good preparation for law school, or for graduate study in Nonprofit Administration and Leadership, Public Administration, Social Work or Community Agency Counseling.

Career Services assistance is available at the college through job postings, government and post-graduate internship opportunities, and a mentoring program. The Cleveland State Career Services Office offers career counseling, interview preparation, and resume review on site. The required nonprofit administration internship gives students practical experience in settings designed to complement their degree program.

## Additional program information

The Bachelor of Arts in Nonprofit Administration curriculum takes full advantage of its location in a major urban setting in fulfilling its commitment to urban education, research and community service.

The curriculum utilizes the resources of the Levin College and other related departments throughout the University for its interdisciplinary academic program. Students pursuing the

Nonprofit Administration majors take courses and seminars dealing directly with problems and issues in the field and their solutions. The major can be completed in the evening. The Nonprofit Administration major is also offered at Lorain County Community College's University Partnership. The Nonprofit Administration major is designed to facilitate transfer for students with A.A.S. degrees in Human Services or Social Work. Here are just a few of the many special opportunities that Cleveland State University's Levin College of Urban Affairs offers:

- Intensive seminars in Columbus, OH and Washington, D.C.
- Levin College's Office of Student Services is a one-stop shop for advising, course information and career services.
- Credit for life experience through portfolio assessment
- Acceptance of technical credits
- Convenient scheduling of classes, with some courses offered in full or part via the Web.



# ***Bachelor of Arts in Nonprofit Administration***

## **Levin College of Urban Affairs**

A total of 128 hours is required for the Bachelor of Arts in Nonprofit Administration. All degree seeking students are required to complete a specific number of General Education (GenEd) courses. Students are responsible for ensuring the appropriate selection of courses to satisfy GenEd requirements and are encouraged to consult with their academic advisor regarding the applicability of selected courses. A comprehensive description of Cleveland State University's General Education Requirements for undergraduate students is available online at <http://www.csuohio.edu/academic/gened/>.

### **GenEd Requirements for Nonprofit Administration Majors (effective Fall Semester 2008)**

Students must complete the following courses – or their transfer equivalents – to fulfill University GenEd requirements.

#### **Freshman English – 7 credits**

ENG 101 College Writing I and

UST 102 Professional Writing **or**

ENG 102 College Writing II

#### **Math/Quantitative Literacy – 6 credits**

*Recommended:*

MTH 116 Foundations of Quantitative Literacy

UST 404 Data Analysis is a Levin College requirement which also fulfills Math/QL

#### **Natural Sciences – 7 credits: 2 courses, one lab**

*Recommended:*

GEO 100/101 Intro to Geology & Lab *OR*

ENV/UST 259 Natural History of the Cleveland Area

UST 289 Physical Geography

#### **Arts & Humanities – 6 credits, 2 fields**

Choose any two courses which are approved Arts & Humanities. One course must be non-US.

#### **Social Science – 6 credits, 2 fields**

UST 200 Introduction to Urban Studies is required

Choose an additional approved non-US Social Science course

Recommended: UST 206 Megacities of Asia

*NOTE:* One of the two non-US courses in Arts & Humanities and Social Science (above) must be focused on Africa, Asia, Latin America, or the Middle East

#### **African-American Experience – One course**

*Recommended:*

UST 202 Cleveland: The African-American Experience\*\*

#### **US Diversity – One course**

*Recommended:*

UST/NAD 455 Gender and Leadership

**Writing Across the Curriculum** – 1-3 courses, depending on number of transfer hours. Writing Across the Curriculum courses in the major are marked with \*\*.

### **The Nonprofit Administration Major**

#### **Upper Division College Requirements (8-16 credits)**

UST 404 Urban Data Analysis

UST 405 Methods of Research & Evaluation

UST 490 Internship (4-8 credits) (may be waived for appropriate prior experience)

#### **Major Field Core Courses (28 credits)**

UST 300 Economics of Policy Analysis

UST 302 Contemporary Urban Issues\*\*

NAD 410 Proposal Writing and Program Development\*\*

NAD 433 Negotiation and Conflict Management

NAD 451 Fundraising & External Relations for Nonprofit Organizations

NAD 452 Management of Urban & Nonprofit Organizations

NAD 456 Fundamentals of Nonprofit Administration and Leadership

#### **Restricted electives - choose two courses: (6-8 credits)**

ENV 435 Environmental Policy and Administration\*\*

NAD 380 Urban Family Development

UST 419 Neighborhood Planning

NAD 453 Managing Urban Diversity

NAD 455 Gender and Leadership

NAD/UST 493 Special Topics

SWK 303 Human Behavior and Social Environment