



Cleveland State University

Maxine Goodman Levin College of Urban Affairs

Maxine Goodman Levin Discretionary Fund 2009 Award Proposals

In accordance with the wishes of Maxine Goodman Levin to enhance the careers, advance the scholarship, and support research and professional development for women at the Levin College, proposals are now being accepted for discretionary fund awards. The intent of these awards is to assure that women at the Levin College have equal access to funds for research, scholarships, and professional development such as professional travel, equipment, or research project seed funding, etc. Recipients of the funds will be expected to submit a summary of how the funds were used.

The Fund Subcommittee of The Albert A. and Maxine Goodman Levin Advisory Committee and the Levin College Dean will select awardees by consensus and distribute funding according to the following criteria:

- Extent of consistency with the intent of the Levin fund
- Thoroughness and completeness of application
- Feasibility of proposed activities
- Benefits of expected outcomes

Using this sheet as the cover page, proposals should include the following elements:

- Description (attached, up to 2 pages) of proposed project or need for funding, including the recognition this award will provide to you and/or the College:
 - Objectives and approach
 - Expected outcomes or products
 - Budget (The amount requested from this fund should not exceed \$7,000. Remember to include fringe benefits with any salary requests—33.5% FT; 19.3% PT and faculty summer.)
 - Timeline (Project or other activity should be completed within a year of receiving the award.)

Name: _____ **Position:** Faculty Staff Student

Email _____ **Ext./Phone** _____

Award Requested for (title/project/program name): _____

Amount Requested \$ _____

Signature: _____ **Date:** _____

Deadline: 4:00 p.m. on Thursday, February 26, 2009

Award Notification expected by Friday, March 27, 2009

Proposals can be dropped off at UR 322 or directed via Campus Mail to Jane McCrone.