

**Program of Study Intended for:**

- PRINCIPAL (Grades PK-6)**
- PRINCIPAL (Grades 4-9)**
- PRINCIPAL (Grades 5-12)**

**Note: You must complete the Experience Verification Form on the back of this program of study to determine your eligibility for the principal license(s) you are seeking.**

Name: \_\_\_\_\_

CSU ID: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**PREREQUISITES/ELIGIBILITY:** Candidates for Principal Licensure must hold a master's degree and have two years of successful teaching experience in one or more of the principal grades bands (PK-6, 4-9, 5-12) under one of the following licenses to be eligible for that particular principal license: Early Childhood, Primary, Middle Childhood, Multi-Age, AYA, Intervention Specialist, or Career-Tech **OR** 2 years of work experience in grades PK-12 for those with a pupil services license.

<u>Program Requirements</u>	<u>Credits</u>	<u>If</u>	<u>Enter substitute course number or waived if approved by petition</u>
CEL 600 Leadership for 21st Century Schools	2		_____
CEL 603 Visionary Leadership	2		_____
CEL 606 Making Global Connections Through Technology	2		_____
CEL 609 Leading School Reform	2		_____
CEL 612 Data Driven Decision Making	2		_____
CEL 615 Raising Student Achievement	2		_____
CEL 618 Communicating Effectively	2		_____
CEL 621 Education Policy and Practice	2		_____
CEL 624 Leadership and Community Engagement	2		_____
CEL 627 School Operations and Personnel Management	2		_____
CEL 630 Capstone Conference	2		_____

**LICENSURE TOTALS**

**LICENSURE INFORMATION:**

IS THIS YOUR FIRST CERTIFICATE/LICENSE (Does not include Temporary, Substitute, Non-Tax, or Non-Ohio Credentials)?      Yes      No

Please list other teaching credentials you currently hold: \_\_\_\_\_

**ALL APPLICANTS FOR LICENSURE MUST READ AND SIGN THE MORAL VERIFICATION BELOW:**

In accordance with the Teacher Education Standards of the State of Ohio, the issuance of a teaching license is in part dependent on verification that the candidate is "of good moral character." In making a determination of the moral character of a candidate, the State requires each candidate to submit to a criminal record fingerprint check. In addition, you will be asked five questions on the licensure application regarding criminal convictions that must be answered truthfully. I certify that I have read this statement and understand what will be asked of me when applying for my license.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Beginning January 2014**, all requests for a new credential must be completed on-line through the Ohio Department of Education's (ODE) website. Information regarding the on-line license application process can be found at <http://education.ohio.gov/Topics/Teaching/Educator-Licensure>. After visiting this website if you still have questions regarding the on-line application process, please contact the Education Advising Office at 216-687-4625. Once you have submitted your on-line license application to the ODE and payment is made, it will be forwarded to Cleveland State for review. **CLEVELAND STATE MUST HAVE ON FILE AN APPROVED PROGRAM OF STUDY AND A RECORD OF YOUR PRAXIS/OAE SCORES TO REVIEW AND APPROVE YOUR LICENSE APPLICATION.** If your application is declined by Cleveland State, you will need to contact the Education Advising Office at 216-687-4625 for further information. You will be notified by the ODE if you do not have a current background check on file with them.

**OHIO ASSESSMENTS FOR EDUCATORS (OAE) Effective 9/1/13:**

To receive a Principal License, a passing score on the following OAE Content exam must be achieved. **NOTE:** You **must** designate CSU as your education preparation institution **each** time you register for the OAE as CSU will need to have a copy on file to approve your on-line license application.

<u>State/Association Licensure Area</u>	<u>Test Code</u>	<u>Test Name</u>	<u>Qualifying Score</u>
Principal Licensure	015	Educational Leadership (eff. 9/1/13)	220

The Ohio Assessments for Educators (OAE) exams offered by Pearson are computer-delivered and offered continuously on demand. Registration information and directions for the OAE can be found at <http://www.oh.nesinc.com/>.

Student \_\_\_\_\_ Date \_\_\_\_\_ Faculty Advisor \_\_\_\_\_ Date \_\_\_\_\_

Dept. Chair \_\_\_\_\_ Date \_\_\_\_\_ ESSC \_\_\_\_\_ Date \_\_\_\_\_

PRINCIPAL LICENSURE EXPERIENCE VERIFICATION FORM

Candidates for Principal Licensure must hold a master's degree and have two years of successful teaching experience in one or more of the principal grade bands (PK-6, 4-9, 5-12) under one of the following licenses to be eligible for that particular principal license: Early Childhood, Primary, Middle Childhood, Mutli-Age, AYA, Intervention Specialist, or Career-Tech OR 2 years of work experience in grades PK-12 for those with a pupil services license.

Name: \_\_\_\_\_ CSU ID: \_\_\_\_\_

Please check the appropriate principal licensure area(s) your are seeking:

Principal Grades PK-6: Requires Early Child, Primary, Middle Child, Multi-Age, or Interv Specialist lic & 2 yrs teaching exp in grades PK-6

Principal Grades 4-9: Requires Middle Child, Multi-Age, Interv Specialist, AYA, or Career-Tech lic & 2 yrs teaching exp in grades 4-9

Principal Grades 5-12: Requires Middle Child, Multi-Age, Interv Specialist, AYA, or Career-Tech lic & 2 yrs teaching exp in grades 5-12

Do you hold an Ohio provisional, resident educator, professional, or permanent license or certificate? Yes No

If yes, please state the credential(s) you hold: \_\_\_\_\_

PLEASE LIST ONLY YOUR TEACHING EXPERIENCE UNDER THE PROFESSIONAL LICENSE/CERTIFICATE NOTED ABOVE. IN ADDITION, ONLY TEACHING EXPERIENCE SHOULD BE CITED ON YOUR LICENSE APPLICATION (do not include consulting or other non-teaching experience).

Employer: \_\_\_\_\_

Position Held: \_\_\_\_\_

Grade Level(s) Served in this Position: \_\_\_\_\_

Number of Years at Position: \_\_\_\_\_

Position Start Date: \_\_\_\_\_ Position End Date: \_\_\_\_\_

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Employer: \_\_\_\_\_

Position Held: \_\_\_\_\_

Grade Level(s) Served in this Position: \_\_\_\_\_

Number of Years at Position: \_\_\_\_\_

Position Start Date: \_\_\_\_\_ Position End Date: \_\_\_\_\_

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