

Cleveland Rape Crisis Center

Fall 2009 Internships – Non Profit Management

Mission:

"Cleveland Rape Crisis Center (CRCC) is dedicated to serving survivors of sexual violence and those who support them with free comprehensive healing and advocacy services, and to creating social change in the community through education, training, and activism."

The Non Profit Management internship at CRCC provides students interested in perusing a career in the not-for-profit industry a foundation of skills that will prepare them for the daily administration and overall management of a non profit organization. Specifically, students can expect to build their skills in the following areas:

- Fund Development
 - Individual giving
 - Grant writing and research
 - Foundation relations
 - Special Event Planning
 - Sponsorships
- Marketing
 - Community Campaigns
 - Materials
- Communications
 - Newsletters
 - Annual Report
 - Donor Stewardship
 - Social Networking
- Database management
 - Data Entry
 - Developing Reports
 - Maintenance
- Special Projects

CRCC offers a supportive, creative, teamwork orientated environment for students seeking internships. Students will have the opportunity to interact with and explore all of the different departments at CRCC to ensure a well rounded general understanding of non profit organizations. Each Non Profit Management intern will work closely with the Director of Resource Development and the Executive Director.

Internships are unpaid. CRCC will reimburse students for Downtown parking and work related travel. Part-time and flexible hours are available.

If you are interested in learning more about CRCC or want to apply for this internship, please visit www.clevelandrapecrisis.org