

**Cuyahoga County**  
**Department of Justice Affairs**  
**Graduate Internship**  
Academic Year 2008-2009

**Position:** Internship

**Info:** The Maxine Goodman Levin College of Urban Affairs and the Cuyahoga County Department of Justice Affairs are sponsoring one (1) internship during the 2008-2009 academic year.

Department of Justice Affairs Internships are 2 semester appointments (20 hours per week). The students will serve as interns to the department's staff. The tasks and duties will expose the interns to the broad range of issues, which require knowledge of community relations, program development, and program evaluation.

Applicants must be Graduate Assistants or students who meet the qualifications for a graduate assistant position, and are enrolled in the Levin College of Urban Affairs, with a major field related to public administration, urban studies, planning, or economic development. Strong analytical, quantitative, writing, and communication skills are desired. Students should apply to the Office of Student Services, indicating their background and interest in finance, community development, economic development or human resources issues. Applicants will be screened by Cuyahoga County Department of Justice Affairs, and faculty and staff of the Levin College of Urban Affairs. Selected students will receive a stipend (\$3,480) each semester.

**The period of appointment is fall semester 2008 and spring semester 2009.**

**Contact:** To apply for an internship, please submit the following materials to Rachel Singer (email attachment preferred):

- **Letter of interest stating qualifications**
- **Personal resume**
- **Writing sample**

**For more information, please contact:**  
**Rachel Singer, Graduate Assistantship & Internship Coordinator**  
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