

CLEVELAND STATE UNIVERSITY

COURSE SYLLABUS AND SUMMARY

PSM 451 – PUBLIC SAFETY MANAGEMENT

Fall semester 2006

DAY AND TIME Wednesdays 6:00 p.m. – 9:50 p.m.
LOCATION LCCC University Partnership Building room 209
OFFICE HOURS I am available before and after class at the LCCC campus or at a previously scheduled time. I can also be reached at: 800-995-5222 ext. 8213 or cspencer@lorainccc.edu

COURSE DESCRIPTION

This course is an introduction to public sector management in law enforcement, fire safety and related public safety agencies. We will examine how to apply police research and contemporary management principles to the challenges of running today's complex police organizations-integrating theory with practice. Various leadership and management styles are discussed as well as the decision-making process managers must go through.

COURSE OBJECTIVES

Upon completion of the course, the student will:

- Know what the expectation-integration model is.
- Be exposed to the development of management theory and how it shapes today's managers.
- Understand the concept of community policing, problem oriented policing and the "broken windows" theory.
- Know the four models of policing and how each affects their own management style.
- Be exposed to the recruitment and selection process in order to retain "quality" candidates.
- Know the theories of motivation and ways to keep employees motivated through job design.
- Identify your own management style through inventory exercise.

- Be offered ways to solve problems through systematic planning and utilization of the SARA model.
- Understand police accountability and the external factors associated with control.
- Become familiar with new recruit training as well as performance and evaluation standards of employees.
- Understand the theories of police behavior and recognize the stressors indicative to officer “burnout”.

The above objectives will be met through lecture, guest speakers, discussions with active student participation, videos and assignments.

TEXT

Police Management, 3rd edition, Roy R. Roberg, Jack Kuykendall and Kenneth Novak

Models for Management: Model 7 – Management/Leadership styles.
By Telemetrics International.

COURSE REQUIREMENTS AND EVALUATION OF STUDENT PERFORMANCE

Student performance will be based upon class attendance and tests as well as completion of assignments (i.e. research paper, in-class study questions)

The following CSU grading policy will be utilized:

92-100	= A
89-91	= A-
86-88	= B+
82-85	= B
79-81	= B-
76-78	= C+
72-75	= C
69-71	= C-
60-68	= D
59-↓	= F

CLASS PARTICIPATION AND ATTENDANCE

All students will prepare for class by reading the assigned material and being prepared to discuss the material in class. Students are expected to participate actively in class discussions. Attendance is mandatory for each class. Beginning with your third absence, your letter grade will be reduced by half. On your fourth absence it will be a full letter grade and so on.

EXAMINATIONS

Students are expected to complete tests on the days and dates announced. Tests are based upon text, lecture and related material. The general right of any student to make up any exam remains at the discretion of the instructor according to College policy. The right to make up any test, if granted, shall be based upon three criteria: illness, job-related and/or personal emergency, all subject to written validation upon demand by the instructor. Any student missing any exam must notify the instructor by phone or in person prior to the scheduled time of the exam. Make-up exams, if approved, will be administered at a time and location mutually convenient to the instructor and student. Regular exams will be scored and returned in a timely manner.

RESEARCH PROJECT

Students will pick a topic from the current text and write a minimum of four and a maximum of six pages related to their topic. Citing, quoting, and reference material (i.e. bibliography) should all be done in accordance with APA standards. It should be 12 font and double-spaced. The student should be prepared to give a ten to fifteen minute oral summary on their project. Class time will be given for project preparation. Any student needing visual aids (vcr, overhead projector) to assist in their presentation should give the instructor ample notice. The topic must be picked and approved by the instructor by the fourth week of class. Papers will be turned in the day they are presented.

EVALUATION PROCEDURE

Class participation	15%
Research project	15%
Midterm	35%
Final	35%

IMPORTANT DATES/UNIVERSITY POLICIES

- The last day to drop is September 8th.
- The last day to withdraw is November 3rd.
- Grades cannot be changed after their issuance at the end of the semester.
- Plagiarism will not be tolerated in any written assignment. Do not copy or use the ideas of another person without citing appropriately, using APA standards. Students violating this policy should expect consequences in point/grade assignment and possible disciplinary action by the University.

STUDENTS WITH SPECIAL NEEDS

Anyone anticipating the need for special accommodations for university-documented challenges to participate in class or complete assignments should let me know by the 2nd week of classes.

SCHEDULE

8-30	Course overview and expectations.
9-6	Chapter 1
9-13	Chapter 2
9-20	Chapter 3
9-27	Chapter 6
10-4	Chapter 7; Review for midterm
10-11	Midterm; Chapters 1-3 and 6-7
10-18	Management/Leadership style inventory; project preparation
10-25	Chapter 8
11-1	Chapter 9
11-8	Chapter 10
11-15	Chapter 11
11-22	Paper Preparation
11-29	Chapter 14
12-6	Oral presentation/papers due; review for final; class closure
12-13	Final; Chapters 8-11 & 14

****Note** – Assignments may accompany subject topics in cases where appropriate and ample notice will be given. This syllabus does not constitute a contract. To maintain the integrity of the course, the instructor reserves the right to change this syllabus and any of its contents at any time during the course by notifying students verbally or by written addendum.